عمـادة التعلــم الإلكـتروني والتعليـم عن بعـد
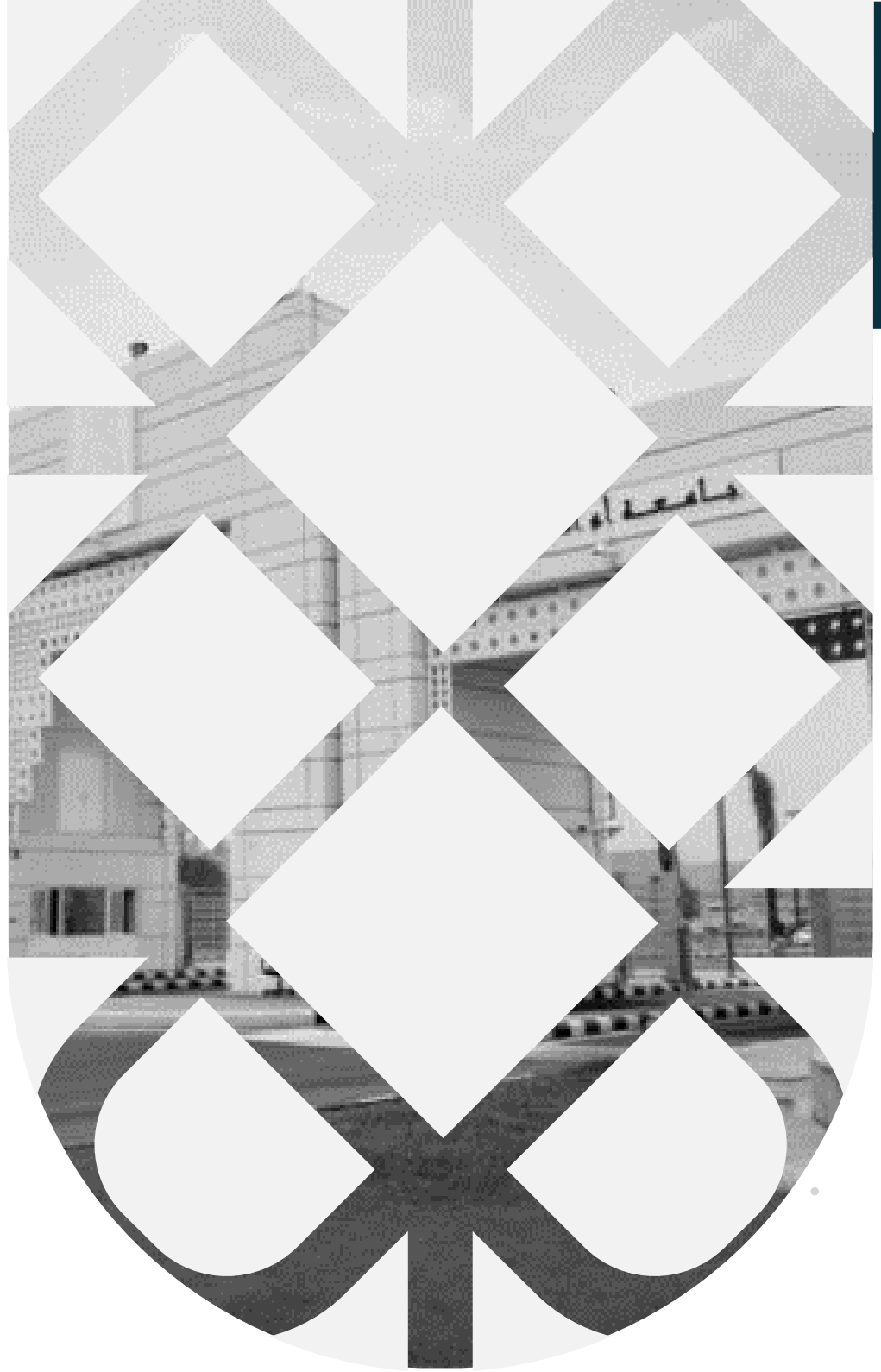**Deanship of elearning & Distance Education**

Adding Web Links

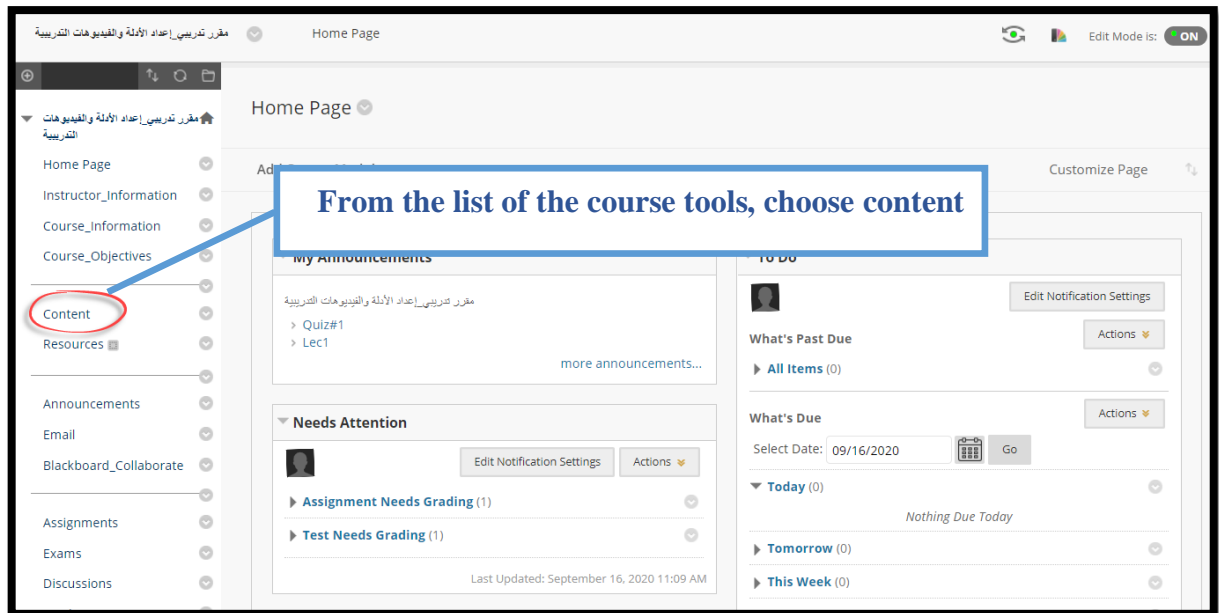## Deanship of E-Learning and Distance Education
umm al qura university
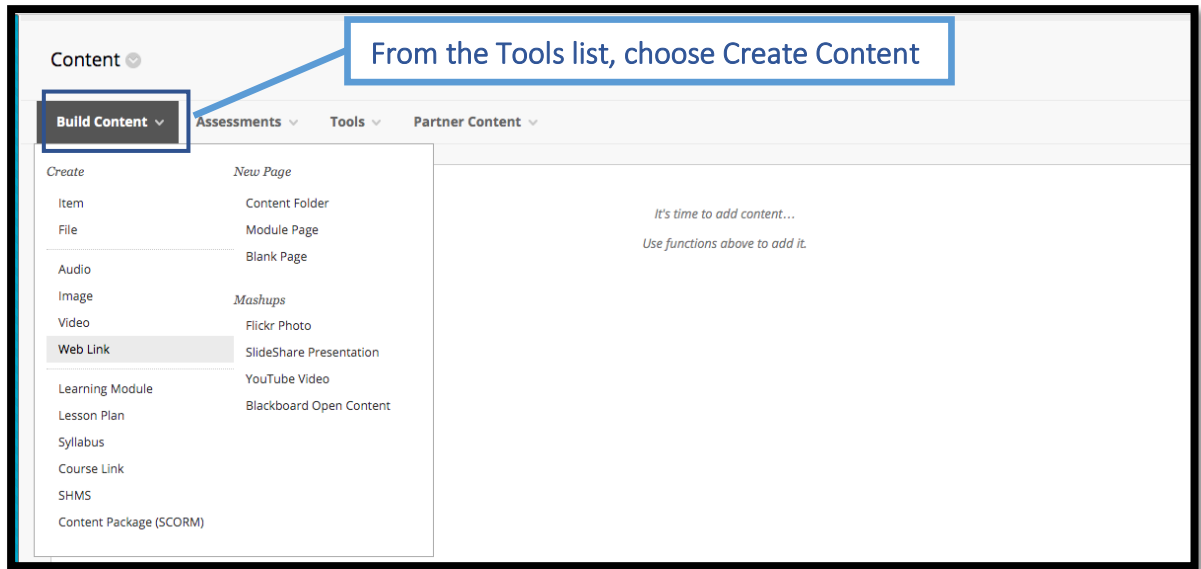
بسم الله الرحمن الرحيم

Adding Web Links

Dear Faculty Member, the e-learning system allows you to add further web links to your own teaching material. Such material can include links to world libraries, educational sites, etc. These resources can help you better deliver your syllabus. This document shows how it can be done:
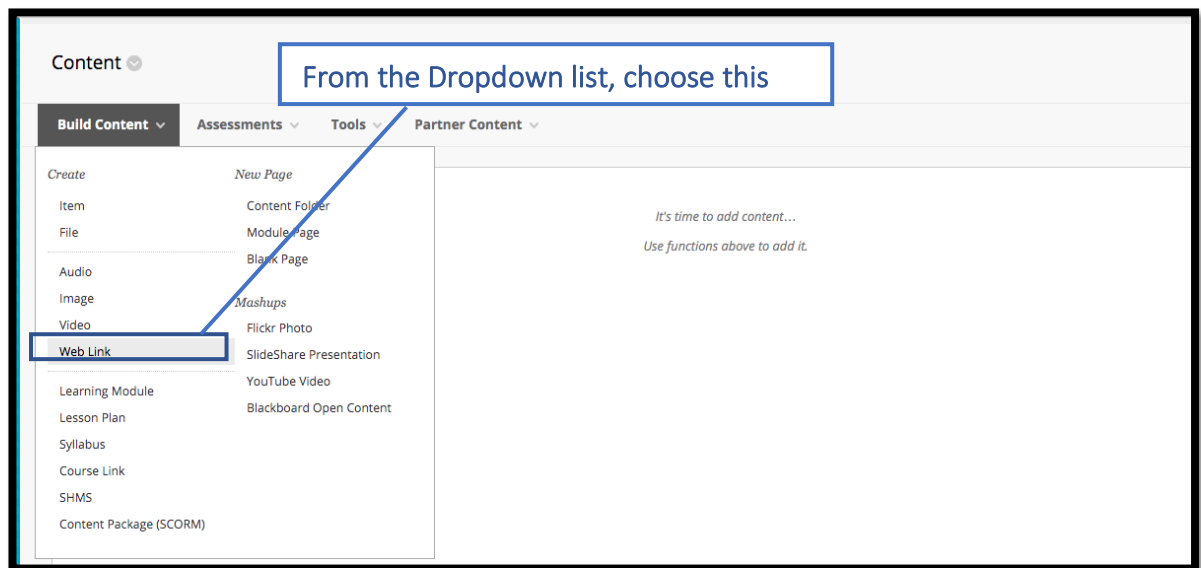
1-

Translated by: ELC

2-

From the Tools list, choose Create Content

3-

From the Dropdown list, choose this

Translated by: ELC

4-This will move us to the web link

WEB LINK INFORMATION

* Name — Write the name of the Website/ Page here

* URL — Paste the link (URL) here

For example, http://www.myschool.edu/

DESCRIPTION

Text

Arial | 3 (12pt)

Add a short description to the link

Path: p | Words:0

ATTACHMENTS — From the list, choose Link/URL

You can drag files from your computer to the Attach Files area or use the browse functions. Files are saved in the top-level fold...

Attach Files | Browse My Computer | Browse Content Collection | Browse Cloud Storage

Choose your file from your computer or from the File Manager

5-

STANDARD OPTIONS

If you want to allow the students to view the file right away, then choose Yes.

Permit Users to View this Content — ● Yes ○ No

Track Number of Views — ○ Yes ● No

This option allows you to check how many times the file has been viewed. Choose Yes

Select Date and Time Restrictions — ☐ Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

From here, we can assign a specific time to allow learners to view the content

☐ Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

After successful completion of the previous steps, choose Send

*Click **Submit** to proceed.*

Cancel | Submit

عمــادة التعلــم الإلكــتروني والتعلـيـم عن بعــد
Deanship of elearning & Distance Education